**2020-2021 MPI WESTFIELD BOARD OF DIRECTORS APPLICATION**

**CALL FOR NOMINATIONS EXTENDED TO Jan 17!**

To be eligible for election to MPI WestField Board of Directors, we encourage all members interested in chapter leadership to complete this application and return it to the address below (current BOD members wishing to be considered for a position on the 2020-2021 Board of Directors must complete an application as well). **Complete this application and email it Mozelle Goodwin, Chair of the MPI WestField Nominating Committee at mgoodwin.mpiwc@gmail.com by 3:00 PM EST on Friday, December 17, 2020.**

NAME: MPI MEMBER NUMBER:

ORGANIZATION: TEL/CELL:

EMAIL:

#### POSITION APPLYING FOR (\*if applying for more than one role, please rank in order of preference):

|  |  |
| --- | --- |
| \_\_\_ President-Elect  \_\_\_ VP of Finance  \_\_\_ VP of Membership  \_\_\_ VP of Education  \_\_\_ VP of Communications | \_\_\_ Director of Leadership Development (Office of President)  \_\_\_ Director of Business Development (Finance)  \_\_\_ Director of Special Events & Fundraising (Finance)  \_\_\_ Director of Member Recruitment (Membership)  \_\_\_ Director of Member Care/Retention (Membership)  \_\_\_ Director of Professional Development (Education)  \_\_\_ Director of Logistics (Education)  \_\_\_ Director of Marketing (Communications) |

After completing this application and reviewing the corresponding Role Responsibilities, and with the support of my employer, I would like to be considered for the position(s) indicated above.

Please sign below indicating your agreement to serve if selected, and confirming the full support of your employer for your time commitment.

Candidate Signature Date

Employer Signature Employer Name *(please* print*)*

**Please return this form to:**

**Mozelle Goodwin, at mgoodwin.mpiwc@gmail.com   
by 3:00 PM EST on Friday, January 17, 2020**

**CALL FOR NOMINATIONS EXTENDED TO Jan 17!**

***The officers and directors of MPI WestField represent the voice of the chapter’s membership.***

To ensure that the Board has the vision and the ability to provide the membership with a variety of benefits including opportunities for learning, building relationships, and growing their businesses, we ask potential Board members to answer the following questions which illustrate your experience and ideas for the future growth, direction, and development of the MPI WestField Chapter. The final board slate will be submitted for membership approval by January 30, 2020, and once approved will be submitted to MPIHQ by March 1, 2020.

**Time Commitment:**

Regular participation at chapter activities and functions, attendance at 75% of scheduled Board meetings (in person or via conference call) and retreats.

***Attendance at the Board Orientation & Transition Meeting (tentatively scheduled for March 18, 2020), the Annual MPI WestField Board Retreat (May 3-5, 2020 - TBF) and the Mid-Year Board Retreat (TBD, 1st or 2nd week of January 2021) is required to be considered for the fiscal year 2020-2021 term. (Please note, these meetings are of no cost to you.)***

***If you have a special circumstance as to why you would not be able to attend, please let us know.***

* Would depend on my project schedule.
* Too far in advance to provide definite response.
* Will put on calendar now.

**Volunteer Involvement:**

List your committee or board involvement on a community or association level (MPI or other professional association):

**Awards:**

List any awards or professional recognition received during your experience in the meetings industry, or through other professional organizations or civic roles that you actively support.

**MPI Challenges:**  
What do you see as the single most important challenge or concern facing chapter members during the next year?  Why?

**Leadership**

Ability to lead; viewed by others as leader; excellent reputation in the community; self-awareness - the ability to read one's emotions and recognize their impact while using gut feelings to guide decisions; self-management - involves controlling one's emotions and impulses and adapting to changing circumstances.

Individual Assessment Rating (1 – 10) \_\_\_\_\_\_\_\_

*Rating:  1 – 3 Very Little to Some | 4 – 6 Some to Moderate | 7 – 10 Moderate to Expert*

As an officer or director, please state how you feel your leadership qualifications and chapter experience could contribute to benefit the chapter (give examples from your professional &/or personal experience).  What do you hope to accomplish as a leader of MPI WestField?

**Strategic Thinking**

Strategic approach to finding and developing unique opportunities to drive value;

understanding of fundamental drivers of business and vigorously challenging conventional thinking about them.

Individual Assessment Rating (1 – 10) \_\_\_\_\_\_\_\_\_

*Rating:  1 – 3 Very Little to Some | 4 – 6 Some to Moderate | 7 – 10 Moderate to Expert*

Please describe any experience you have had in developing (or participating in) a strategic plan and mission/vision statement:

**Personal Communication Skills**

Demonstrated strong verbal and written communication skills; the ability to sense, understand, and react to other's emotions while comprehending social networks. Experience in organization and group dynamics.

Individual Assessment Rating (1 – 10) \_\_ \_\_\_\_\_

*Rating:  1 – 3 Very Little to Some | 4 – 6 Some to Moderate | 7 – 10 Moderate to Expert*

Please give examples where you have shown strong personal communications skills in either a professional or volunteer role:

**Influence**

Demonstrated ability to inspire, influence and develop others while managing conflict.

Individual Assessment Rating (1 – 10) \_\_ \_\_\_\_\_\_

*Rating:  1 – 3 Very Little to Some | 4 – 6 Some to Moderate | 7 – 10 Moderate to Expert*

Please give examples where you have shown influence in either a professional or volunteer role:

**Business Acumen**

Demonstrated knowledge of sound business practices; ability to make an insightful assessment of the external business landscape with the keen awareness of how success can be achieved – and then monitoring execution of the strategy to deliver the desired results.

Individual Assessment Rating (1-10) \_\_ \_\_\_

*Rating: 1 – 3 Very Little to Some | 4 – 6 Some to Moderate | 7 – 10 Moderate to Expert*

Please give examples of how you feel you demonstrate good business acumen:

**Fiduciary Responsibility**

Duties of due care, loyalty and acting in good faith

Please share what this means to you or examples of how you have shown this in your career:

Thank you for your interest in being a part of ***your*** chapter’s leadership team!

**Please return this form to:**

**Mozelle Goodwin at** [**mgoodwin.mpiwc@gmail.com**](mailto:mgoodwin.mpiwc@gmail.com) **by 3:00 PM EST on Friday, January 17, 2020**